

School:	DCSF: number:	Date of visit: 15.10.09
Completed by: Viv Sharp	Role: Strategy Support Teacher	Time Spent: 1.0
Who seen/working with: Year 4 Class Teacher (T.A.)	Accompanied by:	
Objective/purpose of visit: To observe focus group and decide on next steps in learning in writing. To discuss focus group and plan lesson study		
Activity/support provided: Observed Literacy lesson and discussed the learning of the focus group. Tour of the school by partner teacher and met Head at the end of the day to share visit note. Shared several resources, ie Suffolk Writing assessment and Unit plans for Year 4 from the strategy Post lesson discussion on attitude of focus group.		
Outcomes: Most children are keen to write. Writing assessment shows focus group is weak in the use of punctuation. Awareness of full stops and capital letters, but limited use. Sentence openers lack variety and over reliance on pronouns. All pupils are using connectives, some more ambitious than others. Study lesson was planned and will address the gaps in learning. (SST will observe focus group, capturing their responses and learning behaviours). AF6 – write with technical accuracy of syntax and punctuation in phrases, clauses and sentences, will be the focus. Year 4 Narrative Unit 1 - Stories with Historical settings to be used. Unit of work will start week beginning 16.11.09 and run for 3 weeks. Phase 1 will allow the pupils to read and listen to stories which show accurate use of punctuation. Phase 2 will give pupils examples of key phrases and organisation of paragraphs. Phase 3 will allow the pupils the opportunity to write their own short stories, with improved use of accurate punctuation.		
Issues raised: Pupils in focus group have made limited progress in Year 3 based on writing levels at end of Key Stage 1 (Infant School). In order to reach end of Year 4 target the focus group need to make a whole level progress in Year 4.		
Evaluation of impact on learning: n/a		
Key action for the partner teacher: Look for short historical stories to use - whole class, book based and IWB. Also set of books for group/guided activities. Phase 1 and 2 will use guided writing and oral rehearsal of sentence structure. Use of AFL, self and peer marking against success criteria. Plan for lesson study Week 3 (Phase 3) where children will show their progress in AF6.	Intended impact: The unit of work will have been planned using specific teaching techniques aimed at improving use of punctuation.	By when: At start of 3 week unit. ie. 16.11.09
Key action for the SST: Look for materials to support focus group in improving their use of punctuation, including sentence openers.	Intended impact: Innovative ideas.	By when: Next visit (Nov/ Dec)
Evidence of impact/progress since last visit: N/a		
Date of next visit and focus: 3.12.09 - focus AF6 (writing)	Agreed by: Headteacher - Year 4 Class Teacher -	